

## Watch D.O.G.S. Daily Schedule

9:00 - Check in at the Front Office

9:10- Greet students during arrival (at the front doors)

9:20- Go to computer lab to be introduced on Morning Announcements with your child(ren)

9:25-Escort your child(ren) to their classroom and then report to front office (front office duties- escort students to and from class; retrieve teacher folders; make deliveries, etc.)

9:30 - 10:00 - Check in with library to collect library books

10:00-10:45- Help in classroom or Encore

10:45- 2:00- Help out in the Cafeteria (enjoy lunch with your student)

**\*Important- at 1:30, assist the Cafeteria Hostesses with folding the cafeteria tables\***

2:00-3:00- Patrol hallways; participate in recess on playground; check in at Library

3:00-3:45- Help out in front office with dismissal notices, etc.

3:50- Assist with student dismissal (stand in main hallway)

4:00- Check out in front office (return Walkie-Talkie, Watch D.O.G.S. badge, and vest; retrieve photo ID)

**\*Throughout the day, walk around and check each outside door to make sure they are closed.**

