**T. CLAY WOOD ELEMENTARY SCHOOL**

**ADVISORY COUNCIL and PTO Joint MEETING**

**Wednesday, May 15, 2024**

**Location: ZOOM at 6:30pm**

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| **Minutes** |
| **Welcome**  Dr. Andrew Buchheit  Chair Lindy Mannion |
| **Review/Approval of April 2024 Minutes**  Minute Approval by Steven Parker/ Andrea Hanover |
| **Student Lighthouse Time**   * Leena   \*Overview of Lighthouse Leadership efforts making posters schoolwide for (Teacher’s Appreciation Week) as well as their proposed final meeting for May 23rd, 2024 |
| **Citizen Time: No questions, comments, or concerns (Save for Reflection Time)** |
| **Superintendent’s Advisory Council Report**   * Melissa Podkowka for Jon Podkowka- Breakdown of Dr. McDade’s Advisory Council Report   \* Primary Focus on Family and Community Engagement  \*Parent Liaisons / FACE Specialists  \*Absentees and Accreditation  \*Learn and Achieve/Positive Climate and Culture  \*Strategic Planning  \* Behavior and Overall Student Performance  \*Capital Improvement Plan/ Overcrowding and Impact  \*Teacher Shortages/ Transportation/Impaction |
| **PTO Meeting Report and Budget Breakdown**   * PTO Representative Kate Case   \*Vertical Rock Fundraiser (April 19) Profit of $130  \*Chuck-E-Cheese ( May 10) Profit Pending  \*Coldstone (May 31)  \*Hooray for K (June 4 @ 5:30pm)  **\*New Board Meeting and Transition Report June 2024 and**  **Budget Update July 2024** |
| **Principle Time-Melissa Yuditsky**  \*Reading Data overview  \*Strategic Plan  \*SOL Scores/ Completion  \*Impact Goal Overview  \*Barriers and Next Steps  \*HMH/PALS- Week of May 24th  \*Overview of SPED/SOL/PALS  \*Observations Overview  \*Achievements and Strategies  \*Continuous Improvement Plan  \*Writing & Academic Language  **\* Family and Community Engagement Programs Supporting TCWES**  *-Rooted in Education*  *-Wolftrap*  *-DJ Wood*  *-Duck Donuts*  *-Crumble Cookie*  *-Texas Roadhouse*  *-NOVA Food Rescue*    **Principle - Dr. Buchheit**  **\*Touched base on the recent threat on TCWES**  **\*Precautionary Actions Taken**  **\*Evacuation Procedure**  **\*Risk Management/ Debriefing**  **Important Dates:**  \*Senior Day Walk Through (May 22)  \*Drama Presentation (May 23)  \*SPA Day (May 28)  \*5th Grade Graduation Ceremony at Patriot HS (June 7) |
| **Citizens Time/ Reflection Time Questions, Suggestions, and Comments:**  Lindy Mannion and Jen Roberts commented on the amazing job TCWES did while communicating via School Status quickly and efficiently during the recent threat. Dr. Buchheit commented on a job well done with TCWES Staff involving the incident and keeping the children safe and calm while TCWES together navigated precautionary procedures to ensure the safety of our children and staff. Mrs. Briggs had a suggestion for future speakers for council next year that could maybe involve a August Ice Cream Social to help parents and students connect as well as possibly having a speaker come and speak about “Safety at Home”. Dr. Buchheit discussed the possibility of circling back around to Kohl’s, where they have collaborated with the school in the past.    **\*No Further Questions or Comments**  **Adjournment at 7:40 PM** |

**2024-25 Meeting Dates**

**TBD**