

T. Clay Wood Elementary

Advisory Council Minutes

Monday February 11, 2013 – The Library – 5:00 p.m. – 7:05 p.m.

I. Welcome by Mr. Buchheit

Mr. Buchheit welcomed all members to the meeting postponed from January 24, 2013.

Members Present	Maureen Ochs, David Johnstone, Laura Barrett, Amy Gibson, Ryan SanFilippo, Stacie Mulholland, Karola, Scarce, Liz Paiz, Meeta Patel, Richard Hansford, Linda Ashpole, Andrew Buchheit, Karen Martin
Members not Present	Mary Beth Crowder-Meier, Gela Russell, Melanie Kynard, Kelly Davis, Brian Howard, Bill Muirhead, Melissa Yuditsky, Cindy Probus, Stephanie Griffin

II. Presentation of Budget

Mr. Buchheit gave a summary of how the County budget process works for PWCS.

- We present ours to the Board, who can still make changes.
- BOCS will be setting the tax rate soon.
- VA DEA can also give funding to our schools.

Mr. Buchheit presented TCWES budget.

- Described how it was built.
- ~50 more students than last year projected.
- Reviewed the numbers on handouts.
 - 95% spent on staffing
 - 5% used to operate school
 - Possibility of adding FT Science teacher, making a 7 day rotation
 - Question raised on printing cost increases – explanation that this is printing done outside of the school, like booklets, etc...
- Next Steps;
 - Send the budget to the school board
 - Move teachers around to fill grade level classes
 - Post any new positions
 - Tentative budgets released April/May timeframe

III. Advisory Council Meeting

Chairperson stated that November meeting minutes would be available at next meeting, February 28. Mr. Trenum will be speaking so please inform your neighborhoods. Please remember speaker etiquette as well.

IV. Citizen's Time

No community citizens spoke during the open forum time.

V. Superintendent's Advisory Council on Instruction (SACI) Report

Two meetings have been completed since we last met - December and January. Several handouts provided to all of us.

- Foreign Languages possibility to start in ES. Specialty ES programs have in place already.
- Concussions for athletes were discussed at December meeting.
- Science text books were discussed at December meeting.
- Mathematics and language arts presentations at the January meeting.
- March meeting will discuss school safety in light of 12/14/12 shooting.

VI. PTO Liaison Report

Laura Barrett reported –

- PTO is in need of money – nowhere close to last year’s totals.
- Holiday shop was successful, REACH not successful this year.
- Elections will be held this Spring – no officers returning.
- Need lots of pictures for the yearbook.
- Spring event will be carnival on May 4.
- April 27 will be Wellness Fair and fun run
- May 2 will be a fundraiser 1 mile/5 K with Patriot HS. Similar to Boosterathon.
- SEP started and is going well.

VII. Principal’s Time

Andrew Buchheit, the principal discussed the following topics:

- TCWES earned the LEED Silver Certification..
- Reminder to continue checking the School Fusion and Parent Portal.
- Heritage Night will be February 21 at 7 p.m.
- Wellness Fair on April 27.
- Mr. Mark Malechek spoke about opening up Strings to both 4th and 5th graders next year.
- Safety and security at TCWES discussed.
 - Crisis plans and procedures are in place (not for public knowledge)
 - Vulnerability training will be in April
- Handed out Surveys from the Fall.
 - We reviewed in pairs 6 different questions and came up with answer patterns

VIII. Advisory Council Representative Time

There were no concerns from the representatives at this time.

IX. Upcoming Meetings

The next meeting date is: Thursday, February 28, 2013 in the Library.

X. Adjournment

The meeting was adjourned at 7:05 p.m.

TCWES School Mission: A Community of Leaders and Learners Achieving Excellence