

T.Clay Wood Elementary
Advisory Council Minutes

Thursday, September 5, 2013 • The Library • 7:02 p.m. – 8:47 p.m.

I. Welcome by Chairperson

Karen Martin, the chairperson welcomed all new and previous members.

Members Present	Linda Ashpole • Maureen Ochs • Andrew Buchheit • Karen Martin • Stephanie Griffin • Cindy Vollmer • Janna Raper • Melanie Kynard • Johann O’Neal • AnnMarie McCurdy • Crystal Partin • Fanny Martins • Mary Beth Crowder-Meier • Karola Scarce • Melissa Yuditsky • Denise Thomas (sub for Liz Paiz) • Dana Fonner • Renee Watson • Cindy Probus • Kate Bennett • Alison Fredericks (PTO Liaison)
Members Not Present	Sarah Meadows (emailed in absence) • Bill Muirhead • Kathryn Clark

II. Review/Approval of May 23, 2013 Minutes

The minutes for April 25, 2013 were reviewed and they were amended to reflect the following changes:

- Change Mission to Vision on footnote.
- Change lost \$50K to “student enrollment brought decrease in budget of \$50K”.
- Vivian Rosoldi is new Transportation POC.

All changes were accepted with one member abstaining.

III. Citizen’s Time

- No community citizens spoke during open forum time.

IV. Superintendent’s Advisory Council on Instruction (SACI) Report:

- First meeting of the school year is October 10, 2013.
- 2012-2013 Annual Report is available online.
- New divisionwide homework regulations (Regulation 663-1) are in effect. Karen Martin provided a copy and there is a copy online on the PWCS website.
- In March 2014 there will be a Parent Representative Conference for the school district that includes advisory council and PTO/PTA members.

V. PTO Liaison Report (Allison Fredericks):

- Teachers’ breakfast on August 29, 2013 was great success.
- Harvest Howl 5K and Fun Run are scheduled for October 12, 2013 in T. Clay Wood neighborhood.
- Back to School Bash is scheduled for October 11, 2013.
- PTO is continuing its recycling efforts (Capri suns, ink cartridges).

- 1st Spirit Night will be October 9, 2013 at Sweet Creations from 4 -9 pm.

VI. Chair's Time

- Old Business – need AC members to man table at Back to School nights (3 volunteers).
 - Suggestion Box will be at table for all parents.
- New Business – Next meeting will be 6:30 pm.
- Advisory Council Training
 - Members
 - Meetings schedule
 - Regulations
 - By Laws
 - Strategic School Plan
 - Vision
 - Mission
 - Baldrige philosophy
 - Correlation of Effective Schools
 - Goals
 - School planning and process

VII. Principal's Time

Andrew Buchheit, the principal, discussed the following topics:

- SOL results will be discussed in detail at October meeting.
- We have 58 less students for 2013-2014 school year than projected. Total 976. October 1 is deadline for final enrollment numbers.
- Staff Updates
 - Mr. Rendell left for Ellis ES
 - Mrs. Ferrone is new secretary
- Communication Avenues
 - Website
 - Timberwolf Times
 - Classroom websites updated weekly
 - New Smartphone app
 - Working on new communications survey
 - Too many emails to teachers – will come out with expectations for this.
- Discussed new homework regulation.
- Odyssey of the Mind participation – need coaches.

VIII. Representatives' Time

- New Bristow Village – please ensure we thank parents for their patience during first few weeks of dismissal.
- New Bristow Village – any word/information on possible re-zoning of this neighborhood?
- Student Resource and At Large Representatives - need information on how to communicate to their community.

IX. Upcoming Meetings

The next meeting date is: Thursday, October 24, 2013 at 6:30 pm.

X. Adjournment:

The meeting was adjourned at 8:47 p.m.

TCWES School Vision: A Community of Leaders and Learners Achieving Excellence