T. CLAY WOOD ELEMENTARY SCHOOL
ADVISORY COUNCIL ANNUAL CALENDAR
2014-2015

July	August	September 25, 2014	October 30, 2014	November 20, 2014	December
Off	OFF • If needed, General Training (1 hour) (includes function of Advisory Council, role of members, what is school plan, consensus building	• Review Quality Meeting Guidelines • Develop Quality Advisory Council Member • Discuss Back to School Night and Needs Assessment • Review calendar and make any changes to calendar. • State of the School – Projected Budget, Enrollment, Staffing and SOL Scores. – Principal • Debrief PDSA from end of 2014	• Review Needs Assessment from Back to School Night and staff meetings if any. • Final Budget for 2014-15- Principal • School Report #1– BALANCED LITERACY AT T. CLAY WOOD – Rachel Rappee and Courtney Tillman	• Review Strategic Plan- Assistant Principal • Share staff development plan - Principal • County Report – Transportation Department (Tentative-waiting for confirmation)	No Meeting

January 22, 2015	February 26, 2015	March 26, 2015	April 23, 2015	May 28, 2015	June
• County Report – Gifted Education and Specialty Programs – Brenda Bailey • Plan for School Board Visit	• Meeting with representative from school board (Mr. Trenum)and board of County Supervisors (Mr. Covington) • Budget for new school year	• Solicit New members • • Mid Year Strategic Plan review- Assistant Principal	• Officer elections (Chair, Vice-Chair, secretary) • By Law Review - Chair	• Develop new calendar • End of year celebration • Review strategic plan and action plans (4th) _Assistant Principal • Elections for open positions • Final Review of Budget/Enrollment • PDSA for the year – Advisory Council Chair • Pass out certificates and recertification	No Meeting