

T.Clay Wood Elementary  
Advisory Council Minutes

Thursday, March 20, 2014 • The Library • 6:34 p.m. – 8:12 p.m.

**I. Welcome by Chairperson**

Karen Martin, the chairperson welcomed all members.

<b>Members Present</b>	<i>Maureen Ochs • Andrew Buchheit • Karen Martin • Johann O'Neal • Linda Ashpole • Cindy Probus • Liz Paiz • Melissa Yuditsky • Dana Fonner • Renee Watson • Kate Bennett • Cindy Vollmer • Melanie Kynard • Tracy Terwilleger (PTO Liaison) • Janna Raper • Maggie Hansford</i>
<b>Members Not Present</b>	<i>Sara Meadows • Bill Muirhead • Crystal Partin • Kathryn Clark • Mary Beth Crowder-Meier • Stephanie Griffin • Ann Marie McCurdy • Karola Scarce (excused) • Fanny Martins</i>

**II. Review/Approval of February 20 Minutes**

The minutes for February 20, 2014 were reviewed and accepted as written.

**III. Citizen's Time**

- No community citizens spoke during open forum time.

**IV. PTO Liaison Report (Tracy Terwilleger):**

- PTO nominations and voting
- Lego and Spa Spirit Night on 2/28 made \$1200.
- Tough Pup Fun Run on 4/4 – obstacle course
- Nando's Peri Peri Spirit night on 4/1
- PTO will be giving teachers supply money

**V. Chair's Time:**

- April Meeting will be for Officer elections (chair, vice chair, secretary)
  - Rotating off will be Ashpole, Griffin, Ochs, Scarce, Paiz, Probus
- Review By Laws at April meeting
- Guest Ron Crowe from Risk Management Division provided security Overview
  - Crisis Mgmt Plan (CMT)
  - Perform drills and training
  - Radios on sites
  - CCTV at all schools
  - Raptor VIS – visitor check in system
  - Lockdown notifications

- PA system
- Radios
- Cisco phones
- Raptor emergency alerts
- Airphone access control
- Main entrance reconstruction
- Push button door locks
- Proximity cards
- External door numbering at all schools
- Vulnerability assessments every 3 years
- School counselor training
- Safe schools Advisory Council
- 24/7 security patrols
- Security residence program
- Incident command center
- School security officer certification training
- School Resource officers

## **VI. Principal's Time**

Andrew Buchheit, the principal, discussed the following topics:

- Snow days make up time will be 3/31, 4/21, 6/18, 6/19 and 10 minutes to each day beginning 3/31.
- Spring Break begins 4/14
- Book fair week of 3/24
- College Knowledge week 3/24
- Literacy night 3/26
- Make up Pictures 3/27
- SCA food drive week of 3/24 – 4/4
- 3/29 Fine arts festival
- 3/22 Odyssey of the Mind
- April 2-3 class concerts
- Fun Run on 4/4
- Volunteer Appreciation on 4/8
- K registration 4/10 and 4/24
- Admin Appreciation week 4/21
- SOL dates bumped back 1 week
- Camp Invention coming this year to T. Clay Wood

## **VII. Superintendent's Advisory Council on Instruction Report**

- Best Practices conference was a success and very informative, many new ideas for both school and PTO

## **VIII. Representative's Time**

- K-1 – good
- 2-3 – good

- 4-5 – good
- Classified – good
- Encore – good
- SPED/ELL – Good
- HV – meeting at Marsteller with Pioneer and Safeway developer
- TH – Nothing to report
- NBV – Nothing to report
- Kettle Run/Schaeffer – Nothing to report
- Student Resource – Nothing to report
- At Large Reps – good

### **IX. Upcoming Meetings**

The next meeting date is: Thursday, April 24<sup>th</sup> at 6:30 in the Library.

### **X. Adjournment:**

The meeting was adjourned at 8:12 p.m.

*TCWES School Vision: A Community of Leaders and Learners Achieving Excellence*