

T.Clay Wood Elementary
Advisory Council Minutes

Thursday, September 6, 2012 • The Library • 7:05 p.m. - 8:35 p.m.

I. Welcome by Chairperson

Karen Martin, the chairperson welcomed members.

Members Present	Laura Barrett • Andrew Buchheit • Mary Beth Crowder-Meier • Amy Gibson • Richard Hansford • Melanie Kynard • Karen Martin • Maureen Ochs • Stacie Mulholland • Elizabeth Paiz • Meeta Patel • Gela Russell • Ryan Sanfilippo • Karola Scarce • Melissa Yuditsky
Members Not Present	Linda Ashpole • Stephanie Griffin • Kelly Davis • Brian Howard • David Johnstone • Bill Muirhead • Cindy Probus

II. Review/Approval of May 2012 Minutes

May 2012 Minutes were reviewed and it was determined the attendance list needed to be updated. Revisions were accounted for and sent to the council in October of 2012.

III. Citizen's Time

No community citizens spoke during the open forum time.

IV. Superintendent Advisory Council Report

Karen Martin and Melanie Kynard reiterated the major themes from *The Superintendent's Advisory Council Annual Report* which included high school career development, world languages, and gifted education.

The group will be meeting again in October (2012) to debrief about the report. The official report should be linked on the PWCS website by September/October.

V. PTO Liaison Report

PTO Liaison Laura Barrett briefly discussed that the next meeting would be on September 12th at 7:00 p.m. Ms. Barrett discussed that starting the week of October 1st students would be able to participate in the Student Enrichment Program (SEP). SEP has more than 15 classes available to students ranging in activities such as yoga and sewing.

In addition, the PTO will continue to spearhead the Holiday Shop, Fun Run and REACH activities. These will act as the major fundraisers for the school year.

VI. Chair's Time

Karen Martin provided insight into the updated bylaws suggesting that council member folders be updated with the latest information. In addition, through her leadership we reviewed the Plan, Do, Study, and Act work that was completed last meeting. This included reviewing areas of concern (red concepts), areas of "somewhat" concern (yellow concepts), and areas of excitement (green concepts).

VII. Principal's Time

Andrew Buchheit, the principal, discussed the following topics:

- **Area of Concerns Survey:** It was suggested that a survey (via Survey Monkey) be sent to parents to ask for strategic insight into the areas of concern outlined in the Plan, Do, Study, and Act activity.
- **Testing:** He discussed and reviewed the *Annual Reading and Math Objectives* outlined by the state. This data looked at current pass rates of the Standards of Learning (SOLs) during the 2011-2012 school year. New benchmarks have been created for the 2012-2013 school year which account for the rigorous level of testing.
- **Back-to-School Night:** The dates have been set for the upcoming Back-to-School Night(s) which are September 20th and 27th.

VII. Advisory Council Representative Time

There were no concerns from the representatives at this time.

VIII. Upcoming Meetings

The next meeting date is: Thursday, October 25, 2012.

X. Adjournment:

The meeting was adjourned at 8:05 p.m.

TCWES School Mission: A Community of Leaders and Learners Achieving Excellence